



258 Winter Street
Hyannis, MA 02601

Phone: 508-778-9559
Fax: 508-771-0135
AskSEMA.com

File No: _____

ARBITRATION AND MEDIATION
INITIAL INTAKE INFORMATION
(Please Print)

PARTIES:

1. Name:

Address:

Attorney or Other Representative (if any):

2. Name:

Address:

Attorney or Other Representative (if any):

SUBJECT MATTER OF ARBITRATION OR MEDIATION:

POTENTIAL WITNESSES (if any):

Name _____ and _____ Address:



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CHOICE OF ARBITRATOR OR MEDIATOR (if any):

The above information will be used to insure that a conflict does not exist for the Arbitrator/Mediator.