



FEE SCHEDULE

NON-FAMILY LAW MEDIATION AND ARBITRATION

Fees: An hourly rate of \$200.00 per party applies to all two-party mediations/arbitrations. This rate includes time spent by the mediator/arbitrator at the mediation/arbitration session, and work done by the mediator/arbitrator before, after or between sessions, including telephone conferences, e-mails and written correspondence.

Multi-Party Discounted Rates: For three parties, all time spent by the mediator/arbitrator is billed at an hourly rate of \$175.00 per party. For four parties, all time spent by the mediator/arbitrator is billed at an hourly rate of \$150.00 per party. If there are five or more parties, a reduced rate can be negotiated.

Scheduling and Prepayments: Parties are required to book mediations/arbitrations with SEMA for a minimum of two (2) hours for the initial session. SEMA requests prepayment from each party for the initial scheduled session which is due five (5) business days before the initial session. All subsequent sessions and any work done by the mediator/arbitrator before, after or between sessions will be billed separately to counsel, unless otherwise instructed, at the appropriate hourly rate.

FAMILY LAW

Fees: An hourly rate of \$300.00 shall be apportioned between the parties as the parties agree. A \$3,000.00 retainer is to be paid at the first mediation session. After the retainer is exhausted, time will be billed at an hourly rate of \$300.00 for mediation sessions and drafting all necessary documents.

Payment Policy: Checks should be made payable to SEMA (Federal ID# 27-0931822). Counsel and parties are jointly responsible for the payment of all fees.

Cancellation Policy: For cancellations/postponements made within 14 calendar days of the scheduled session, we will assess a fee of 50% of the session fee owed by that party. For cancellations/postponements made within 3 business days of the scheduled mediation, we will assess a fee of 100% of the session fee owed by that party. These fees will be assessed to the canceling party. If responsibility for the cancellation is unclear, the fee will be split between the parties.